

Team Awesome is Hiring!



ABOUT TEAM AWESOME

Team Awesome is a Milwaukee-based coaching and consulting firm - we work hard and have fun! We offer leadership coaching, strategic advising on company culture and employee experience, and keynote speaking/workshops. We help leaders level up to make big impact on the world, and we have fun doing it. Are you ready to get Awesome? Be sure to check out our website to learn more about the work we do, and see if you would be a good fit (www.teamawesomecoaching.com).

ABOUT THIS JOB

Team Awesome is hiring for a Communication & Marketing Intern as a part-time opportunity through 2018, with potential to continue work further into 2019. This position will be hired as a 1099 contractor role.

Team Awesome is a Milwaukee-based coaching and consulting firm - we work hard and have fun! We offer leadership coaching, strategic advising on company culture and employee experience, and keynote speaking/workshops. Be sure to check out our website to learn more about the work we do, and see if you would be a good fit (www.teamawesomecoaching.com).

As a Communication & Marketing Intern you will support an entrepreneurial business by supporting administrative tasks related to communication, marketing, research, public speaking, and business development. You will get a first-hand view of business operations, understand what entrepreneurship entails, and help grow a business. Examples of work you will be doing include:

- Registering paperwork with government organizations
- Creating content for social media, promotional materials and public-facing documents
- Complete applications and submissions for speaking engagements/conferences
- Reviewing and updating website copy
- Book promotion for local and national visibility

This is a great opportunity for any applicant interested in learning research, public-facing marketing and communication, social media, and event management skills. You may be interested in this company if you are focused in Human Resources and Organizational Development work as well. Successful candidates for this role would have the following skill sets, among others:

- Self-starter with an ability to work independently (often remotely)
- Attention to detail and commitment to quality in work
- Problem solving
- Proficient internet, search, social media platform and web app experience
- Proficient use of Microsoft Word, PowerPoint, & Excel
- Excellent written and oral communication skills

COMPENSATION

Pay Rate: \$15/hour

Duration: Temporary/Seasonal